

# DEPLAATS MAKER

## Registration form

DePlaatsmaker is a non-profit foundation that provides studio space for professional artists, cultural entrepreneurs and cultural institutions in (and around) Utrecht. We do not normally let studios to individuals or organisations outside of the categories above.

With the help of this registration form we want to establish whether you or your organisation fall within our remit. To establish this, we take into account a wide variety of factors. For instance your education, your past activities, your plans for the future, your exhibitions or performances, prizes you may have won or any other professional recognition you may have received, your website, business plan or other documentation. If you are eligible, we also determine which type of artist/organisation you are. We distinguish between fine art (A), applied art (B), cultural organisations (C), cultural entrepreneurs and artisans (D) and students or starters (E). More information on our selection criteria and these categories is available in Dutch on our website.

Please fill out this form and provide us with as much information as possible. Also provide us with the supporting documents as indicated below. You can send this form and the required documents to [verhuur@deplaatsmaker.nl](mailto:verhuur@deplaatsmaker.nl). After we have received your registration, we aim to get back to you within two weeks. We may ask you to provide additional information if we feel we cannot make an informed decision on the basis of the information provided.

When you are eligible for registration, we will send you an invoice for the total of €1 per month for the remainder of the current year. When this payment is received, your registration is complete. Each year in January you will receive an invoice for €12 which should be paid in case you wish to extend your registration for another 12 months.

If you have any questions about this form, our procedures or our organisation, please do not hesitate to contact us on +31302717677 or [verhuur@deplaatsmaker.nl](mailto:verhuur@deplaatsmaker.nl)

## Contact details and personal information

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Full name (person)	<input type="text"/>
Name of organisation or company	<input type="text"/>
Email	<input type="text"/>
Phone number	<input type="text"/>
Website	<input type="text"/>
Current address	<input type="text"/>
Current city and country of residence	<input type="text"/>
Nationality	<input type="text"/>
Date of birth	<input type="text"/>
Registration number Chamber of Commerce (KVK), if applicable	<input type="text"/>
VAT number, if applicable	<input type="text"/>

## Your area of work

Please select one or more of the following descriptions which best describes your activities, or specify your area of work under 'other'.

- |  |  |
|--|--|
| <input type="radio"/> Animation  | <input type="radio"/> Industrial design/product design         |
| <input type="radio"/> Architecture   | <input type="radio"/> Installation art/mixed media/spatial art |
| <input type="radio"/> Audiovisual media/film/sound design                  | <input type="radio"/> Interior design                          |
| <input type="radio"/> Ceramics   | <input type="radio"/> Literature/poetry                        |
| <input type="radio"/> Cultural organisation                                | <input type="radio"/> Music                                    |
| <input type="radio"/> Conceptual art                                       | <input type="radio"/> Painting                                 |
| <input type="radio"/> Dance  | <input type="radio"/> Photography                              |
| <input type="radio"/> Drawing/illustration                                 | <input type="radio"/> Sculpture                                |
| <input type="radio"/> Furniture design                                     | <input type="radio"/> Textiles                                 |
| <input type="radio"/> Gold/silversmith                                     | <input type="radio"/> Theatre                                  |
| <input type="radio"/> Graphic arts   | <input type="radio"/> Other: _____                             |
| <input type="radio"/> Graphic design/interaction design/information design |  |


## Your education

Please choose from the following options:

- I have a Bachelors degree from an arts school
- I have a Masters degree from an arts school
- I have another arts-related degree (please specify) \_\_\_\_\_
- I have a Bachelor or Masters degree from another school, college or university
- I am currently studying at an arts school
- I have not finished a degree or I am self-taught

What is the name of your school, college or university \_\_\_\_\_

Describe the field in which you graduated/are studying \_\_\_\_\_

 Please attach a copy of your degree or a declaration from your school stating that you are currently enrolled for a degree.





## Your required space

Please let us know what kind of space you are looking for (more than one answer is possible)

- 2D studio (for instance for painting, drawing and other activities wich produce relatively little noise)
- 3D studio (for instance for sculpture, furniture design or other activities wich regularly produce noise)
- Office space/studio mainly for computer work, meetings etc.
- Sound studio/rehearsal space
- Studio where you can also live (please note we have a very limited amount of these studios available)

Please notify us of any special requirements \_\_\_\_\_

## Additional documentation

-  Please attach a current CV with more information about your past work, exhibitions, performances, and other achievements.
-  Please provide us with a letter in which you describe your plans and/or the activities which you plan to execute in your studio.
-  If you are registered with the chamber of commerce (KVK), please attach your registration letter or excerpt.
-  If you have a (Dutch) VAT number, please attach a document which includes this number.

## Sign and date

- Please tick this box to agree with our privacy policy (required). [www.deplaatsmaker.nl/privacy](http://www.deplaatsmaker.nl/privacy) (in Dutch)
- Please tick this box if you wish to receive our monthly newsletter (in Dutch) (optional)

Date \_\_\_\_\_

Signature \_\_\_\_\_